

PRIVACY STATEMENT

RICHARD WERNEKINCK WOLGROOTHANDEL

Richard Wernekinck Wolgroothandel, located at Hugo de Grootstraat 175, 2613 VS, Delft, the Netherlands, is responsible for the processing of personal information as displayed in this privacy statement.

Contact details:

Richard Wernekinck Wolgroothandel
Hugo de Grootstraat 175
2613 VS Delft
the Netherlands
T: +31 15 214 6341
F: +31 15 213 2004
<https://www.hollandfelt.nl>

General e-mail address: info@hollandfelt.nl

E-mail address for GDPR related questions: pr@hollandfelt.nl

We process personal information

Richard Wernekinck Wolgroothandel processes your personal information, because you use our services or because you actively provided them to us. Here you can find a list of the personal information we process:

- Name
- Company Name
- Address
- Phone number
- E-mail address
- VAT number
- Other personal information you actively provide, for instance when you fill out the contact form on our website or if you send us an e-mail.
- Technical information about your activity on our website

With which purpose and on what basis do we process personal information?

Richard Wernekinck Wolgroothandel processes your personal information for the following purposes:

- Handling your order / request / payment
- Sending our newsletter
- To call or e-mail you when this is necessary for our service to you
- To inform you about changes of our services or goods
- To ship goods and services to you
- Richard Wernekinck Wolgroothandel analyses your behaviour on the website to improve the website.
- Richard Wernekinck Wolgroothandel also processes personal information when obliged to by law, like information we need to provide the tax authorities.

Automated decision-making

Richard Wernekinck Wolgroothandel does **not** make any decisions based on automated processes that could have considerable effects for people. This means decisions made without any help/interference of a human being.

How long do we store personal information

Richard Wernekinck Wolgroothandel only stores your personal information as long as it is strictly necessary. We use the following storage times:

- Personal information from customers obtained through our website and e-mail: We are obliged by law to store your personal information, which is related to you doing business with us, for 7 years. Your e-mail correspondence will be deleted after 3 years.
- Personal information fair visitors: When visitors at a fair leave their contact details with us, we store these 3 years maximum. We only store your name, company name, e-mail address and country. We use this information to send you invitations for new events.

Sharing of personal information with third parties

Richard Wernekinck Wolgroothandel shares your personal information with several third-party companies. This is necessary to execute the agreement and to meet legal requirement.

With companies that use your personal information through us we have made processor agreements to make sure the level of safety and confidentiality of your personal information meets the standards of the new GDPR. Richard Wernekinck Wolgroothandel will always stay responsible for these processing operations.

Cookies, or similar techniques, that we use

Richard Wernekinck Wolgroothandel uses functional, analytical and tracking cookies. A cookie is a small text file that is stored in the browser of your computer when you first visit our website. We only use technical cookies, which make sure our website works well. We also use them to optimize our website. You have been informed about our cookie policy when you first visited our website. If you do not want cookies you can change your browser's settings.

Access, change or delete your personal information

You have the right to access, change or delete your personal information. Furthermore you have the right to withdraw or object your permission for the processing of your personal information executed by Richard Wernekinck Wolgroothandel. You also have a right to data portability. This means that you can submit a request to transfer the personal information we have of you to you or another organisation specified by you. You can send your request to access, change, delete or transfer your personal information to pr@hollandfelt.nl. To make sure this request was initiated by you we ask you to add a copy of your passport to this request. Make sure to block out your photo, MRZ (machine readable zone), passport number and citizen service number, to increase your privacy.

How we keep your personal information safe

Richard Wernekinck Wolgroothandel takes the protection of your personal information seriously. We take appropriate measures to prevent abuse, loss or unauthorized access, publication and change to your personal information. If you think your personal information is not safe with us or if you suspect abuse of this information, you can contact us through pr@hollandfelt.nl.